

VENTURA COUNTY BOARD OF EDUCATION

ADMINISTRATIVE REGULATION No. 6146.11

ADOPTED: 01/23/23

CLASSIFICATION: Curriculum/Instruction

SUBJECT: Alternative Credits Towards Graduation

The VCOE Schools and Programs recognize the course of study as established may not accommodate the needs of some students. Therefore, alternative means for completing the course of study shall be made available to students.

1. Work Experience – Students may earn credits toward the Career Technical Education graduation requirement and additional elective credit toward graduation through Work Experience; Students may participate in paid, unpaid, and intern positions while earning Work Experience credits.
2. Regional Occupational Programs (ROP) - Students may earn credits toward the Career Technical Education graduation requirement and additional elective credit toward graduation through ROP.
3. Independent Study – Students may earn credit toward the high school graduation requirements in this self-paced program via an Independent Study Contract.
4. College Coursework – Students may earn credit toward high school graduation requirements by completing coursework from an accredited postsecondary institution provided the following conditions are met:
 - a. A written request must be submitted to and approved by the principal or designee prior to enrollment in the college course.
 - b. Upon completion of the college course, the student is to provide the principal or designee an official transcript or course completion certification.
 - c. The following credit toward high school graduation will be granted for college coursework:
 - i. 3 credit college semester courses = 5 high school credits
 - ii. 2 credit college semester courses = 3 high school credits
 - iii. 1 credit college semester courses = 2.5 high school credits
 - iv. 4 credit college quarter courses = 5 high school credits

5. On-Line Courses – Students may earn credit toward high school graduation requirements by completing approved coursework through approved web based/on-line courses.
6. Summer School – Students may earn credit toward high school graduation requirements by completing approved coursework.

ACCEPTANCE OF TRANSCRIPTS

The VCOE Schools and Programs will accept official transcripts from accredited schools as submitted. The VCOE Schools and Programs will apply credit from accepted official transcripts toward the High School Graduation Requirements.

PARTIAL CREDIT

The VCOE Schools and Programs will accept partial credit for coursework completed by students transferring into or between VCOE school(s) provided the following conditions are met:

1. The student is transferring from an accredited school.
2. The student is receiving a grade of ‘D’ or ‘Pass’ or better in the course.
3. The exiting grades and courses are recorded on an official school document.
4. Partial credit will be granted toward high school graduation per course as follows:
 1. 00 - 17 days = 0 Credits
 2. 18 – 26 days = 1.0 Credit
 3. 27 – 35 days = 1.5 Credits
 4. 36 – 44 days = 2.0 Credits
 5. 45 – 53 days = 2.5 Credits
 6. 54 – 62 days = 3.0 Credits
 7. 63 – 71 days = 3.5 Credits
 8. 72 – 80 days = 4 Credits
 9. 81 – 90 days = 5 Credits
5. Students exiting VCOE Schools and Programs will be provided partial credit toward high school graduation under the policy as outlined in 1 – 4 above.

DEFINITIONS

A semester period is one period of 40 to 60 minutes of instructional time per week throughout one semester of at least 17 weeks, or a minimum of 12 clock hours of instructional time provided during the academic year or in summer school. While the content to be covered is planned within these time frames, a student may be granted one semester period of credit even though the student

spends less than the aforementioned amount of time in completing the necessary work. (5 CCR 1600)

MILITARY SERVICE AND TRAINING

Credit toward graduation shall be granted for military service and training received while in the military service of the United States, within the maximum limits established in 5 CCR 1634. A person is eligible for this credit if they are either: (Education Code 51440; 5 CCR 1634)

1. A former member of the Armed Forces who is a California resident and who has received an honorable discharge.
2. A member of the Armed Forces who is a California resident and was a California resident on the date they entered the Armed Forces.

The County Superintendent or designee shall keep a permanent record of the credit allowed for military service or training. (5 CCR 1634)

Legal References:

EDUCATION CODE

51243-51245	Exemptions from requirements
51440	Veterans' education, evaluation, and credit toward high school diploma

CODE OF REGULATIONS, TITLE 5

1600-1634	Alternative credit
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