

## VENTURA COUNTY BOARD OF EDUCATION

**BOARD POLICY NO. 9121**

**ADOPTED: 02/24/97**

**CLASSIFICATION: Board Bylaws**

**REVISED: 08/28/07  
03/24/08  
01/24/11  
04/25/11  
10/23/23**

**SUBJECT: President**

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The County Board of Education shall elect a president from among its members to provide leadership on behalf of the County Board and the educational community it serves.

To ensure that County Board meetings are conducted in an efficient, transparent, and orderly manner, the President shall:

1. Call such meetings of the County Board as deemed necessary, giving notice as required by law.
2. Work with the County Superintendent of Schools, as secretary to the County Board, on the preparation of County Board meeting agendas.
3. Call the meeting to order at the appointed time and preside over the meeting.
4. Announce the business to come before the Board in its proper order.
5. Work to ensure the County Board's compliance with Brown Act requirements and County Board bylaws related to the conduct of meetings.
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference.
7. Facilitate the County Board's effective deliberation, ensuring that each County Board member has an opportunity to participate in the deliberation and that the discussion remains focused.
8. Rule on issues of parliamentary procedure.
9. Put motions to a vote, and state clearly the results of the vote.
10. Serve as representative to vote in election for members of the County Committee on School District Organization at the County Committee's annual meeting.

The President shall have the same rights of any member of the Board, including the right to discuss and vote on all matters before the Board.

The Board President shall perform other duties in accordance with law, and County Board policy including but not limited to:

1. Signing all instruments, acts, formal letters, orders and resolutions necessary to comply with legal requirements and carry out the will of the County Board.
2. Working with the County Superintendent or designee to ensure that County Board members have necessary materials and information.
3. Appoint members of the County Board to fill the vacant seats of a school district Board when a majority of those seats are vacant.
4. Subject to County Board approval, appointing County Board members to serve as representatives on committees on matters of concern to the County Board, the county office of education, or the districts, schools, and students within its jurisdiction.
5. Representing the County Board as a spokesperson.
6. Leading the County Board's advocacy to build support within the local community and at the state and national levels.

When the President resigns or is absent, the Vice President shall perform the President's duties. When both the President and Vice President are absent, the County Board shall choose a president pro tempore to perform the president's duties.

Legal Reference:

EDUCATION CODE

35143          Annual Organizational meetings; date and notice  
35022          President of the Board

GOVERNMENT CODE

54940-54963   The Ralph M. Brown Act

Management Resources

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| CSBA Publication | CSBA Professional Governance Standards, 2000              |
| CSBA Publication | Call to Order: A Blueprint for Great Board Meetings, 2018 |
| CSBA Publication | Board Presidents' Handbook, revised 2002                  |